



2021-2027

Erasmus+ Programme Inter-institutional agreement Key Action 1

Learning mobility for higher education students and staff

between EU Member States and third countries associated to the Programme and third countries not associated to the Programme

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2023-2026 in:

- KA171
- KA131

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the <u>Erasmus Charter for Higher Education</u>² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the <u>principles of GDPR³</u> and in line with the technical standards of the <u>European Student Card Initiative</u>⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

1. Information about the higher education institutions

Name of the	Erasmus	Contact details ⁶	Websites
institution (and department where	code or city⁵	(email, phone)	

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

relevant)			
Eötvös Loránd University Faculty of Humanities	HU BUDAPES 01	Academic coordinator: Prof. Ágnes Judit Szilágyi Email: szilagyi.agnes@btk.elte.hu Faculty coordinator: Mr. Sándor Balaci Email: mobility@btk.elte.hu Institutional Erasmus+ coordinator:	General: https://www.elte.hu/en/ Faculty/faculties: https://btk.elte.hu/en/ Course catalogue: https://neptun.elte.hu/MobilityCourses? Faculty=BTK&Programme=&AcademicTerm=&Published=&Sear chText=
		Ms. Katalin Anna Németh Email: erasmus@dep.elte.hu International coordinator: Ms. Julianna Szőke Email: erasmus.icm@dep.elte.hu	
Universidade Federal da Integração Latino- Americana - UNILA	Foz do Iguaçu - Paraná	Vice Chancellor's Office for Institutional and International Relations (PROINT) Suellen Mayara Peres de Oliveira - Vice Chancellor pr.proint@unila.edu.br/proint@unila.edu.br	General: LATIN-AMERICAN INSTITUTES Art, Culture, and History (ILAACH) Life and Nature Sciences (ILACVN) Economy, Society, and Politics (ILAESP) Technology, Infrastructure, and Territory (ILATIT)

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Phone/WhatsApp: +55 (45) 3522-9633	Course catalogue:
	Undergraduate Courses: https://portal.unila.edu.br/graduacao
Academic Mobility Section (SEMA)	Graduate Programs: https://portal.unila.edu.br/programas-pos-graduacao/programas-pos
Cristiane Dutra Struckes	
Tamur Souza de Oliveira	
mobilidade.proint@unila.edu .br	
Phone/WhatsApp: +55 (45) 3522-9665	

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM	ТО	Subject	Subject	Study		Number of n	nobility periods	
[Erasmus code or city of the sending institution]	[Erasmus code or city of the receiving institution]	ISCED CODE ⁷ (optional)	area NAME (optional)	cycle [short cycle, 1st , 2nd or 3rd] (optional)	Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
UNILA	HU BUDAPES 01	0222	History and archaeol ogy	1st, 2nd (Student mobility for studies)	1	2 months	1 teaching mobility participant(s)	9 days
HU		0222	History and archaeol ogy	3rd (Student mobility for studies)	1	5 months	1 teaching mobility participant(s)	14 days
BUDAPES 01	UNILA	0222	History and archaeol ogy	3rd only (Short- term doctoral mobility)	1	14 days		

^{*} Mobilities in italics will be financed from the KA131 program. The number and length of these mobilities are provisional and will be specified based on the mutual understanding of both parties.

 $^{^{7} \, \}underline{\text{https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F\%202013\%20-\%20Detailed\%20field\%20descriptions.pdf}$

Optional additional information

e.g. blended mobility, etc.

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended <u>language skills</u> at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution	Subject area	Language of	Language of instruction 2	Recomm	ended level
[Erasmus code or city]	(Optional)	instructio n 1	or instruction 2	Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
HU BUDAPES01	0222	EN	HU	B2	C1
UNILA		PT	ES	В1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

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⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
HU BUDAPES01	Main nomination period Nomination for the entire academic year (fall term: from early September to late January spring term: from early February to late June)	Nomination: April 15 Application: May 30

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

	Secondary nomination period	Nomination: October 15
	Nomination for the spring term only	Application: November 15
UNILA	1 st Semmester: From February to June	
		Application:20/11
	^{2st} Semmester: From July to December	
		Application: 20/04

The receiving institution will send its decision within 2 weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
HU BUDAPES01	Ms. Julianna Szőke erasmus.icm@dep.elte.hu	https://www.elte.hu/en/outgoing-mobility/erasmus- international-credit-mobility/call-for-applications
UNILA	Academic Mobility Section (SEMA) Cristiane Dutra Struckes Tamur Souza de Oliveira mobilidade.proint@unila.edu.br Phone/WhatsApp: +55 (45) 3522- 9665	https://portal.unila.edu.br/proint/mobilidade/discente/in#section-1

Selection criteria of student participants

Requirement	Details	Website for information (optional)
Academic requirements	 BA students should have completed the 1st year by the beginning of the mobility period Transcript of records of the last two completed semesters Demonstrated language proficiency (according to secion 3). For types of English language certificates accepted by ELTE please see Appendix I. A research plan in case of PhD studenst 	Proficiency in Portuguese or Spanish. A research plan in case of PhD studenst Study Plan for undergraduate students
CV	Academic CV	Updated academic transcript.
Motivation letter	A motivation letter detailing the academic objectives of the planned mobility.	A motivation letter detailing the academic objectives of the planned mobility.
Inclusion measures ¹⁰		
Other		Incoming mobility form signed by the academic coordinator at the home university; Letter of introduction from the student (prepared by the university);
Selection criteria o	of staff members	
Requirement	Details	Website for information (optional)
CV	Professional CV with a list of publications	Professional CV with a list of publications
Work plan	Preliminary teaching plan or work plan indicating intended lectures and outcome	Preliminary teaching plan or work plan indicating intended lectures and outcome

¹⁰ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity_en

Inclusion measures ¹¹	
Other	

6. Preparation and support

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the <u>Erasmus+ Student Charter¹²</u>.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive

¹¹ You may find the implementation guidelines of the **Erasmus+ and European Solidarity Corps Inclusion and Diversity Strategy** here: https://ec.europa.eu/programmes/erasmus-plus/resources/implementation-guidelines-erasmus-and-european-solidarity-corps-inclusion-and-diversity en

¹² The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter en

way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.

- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming participants with fewer opportunities.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	HU BUDAPES01	housing@elte.hu info@dormitory.elte.hu	http://www.elte.hu/en/housing
	UNILA	mobilidade.proint@unila.edu.br	UNILA can provide one spot per semester, subject to prior communication and availability in the student dormitory.
Language Support	HU BUDAPES01	hungarian course@elte.hu	For incoming students ELTE provides Hungarian language courses free of charge: https://btk.elte.hu/general-hungarian-classes-info
	UNILA	mobilidade.proint@unila.edu.br	For incoming students, UNILA provides Portuguese and/or Spanish language courses free of charge, according to the period of arrival.
Visa	HU BUDAPES01	visa@elte.hu	https://www.elte.hu/en/visa
	UNILA	mobilidade.proint@unila.edu.br	Unila will provide the required documentation according to Budapest Brazilian consulate rules
Insurance	HU BUDAPES01	erasmus.icm@dep.elte.hu quaestura@elte.hu +3614116500/8253 (ext.)	https://www.elte.hu/en/health-insurance
	UNILA		It is mandatory to procure health insurance valid for the entire period of mobility. UNILA does not have an agreement with any insurance provider, so prospective students should seek the option that best suits their needs.
Inclusion of	HU	kovacs.krisztina@kancellaria.elte.hu;	https://www.elte.hu/en/equal

participants with fewer opportunities	BUDAPES01	+36 30-315-7820 erasmus.icm@dep.elte.hu	
	UNILA	n/a	n/a
Mentoring	HU BUDAPES01	president@elte.esn.hu	https://www.esnelte.hu/
	UNILA	n/a	
Grant payments	HU BUDAPES01	erasmus.icm@dep.elte.hu	
	UNILA	mobilidade.proint@unila.edu.br	
Alumni information	HU BUDAPES01	almamater@alumni.elte.hu	https://www.alumni.elte.hu/
	UNILA	n/a	

7. Recognition

Institutions commit to:

• Ensure recognition for activities satisfactorily completed.

HU BUDAPES01: Ensures full automatic recognition of all credits (based on the European Credit Transfer and Accumulation System – ECTS) gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility.

UNILA - Under equivalence system procedures, Unila ensures full recognition of all credits (based on the European Credit Transfer and Accumulation System – ECTS) gained for learning outcomes satisfactorily achieved during a period of study/training abroad, including during blended mobility.

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution **no later than 4 weeks** after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through <u>EGRACONS</u> according to the descriptions in the <u>ECTS users' guide¹³</u>. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	EGRACONS [NOT Applicable]	Website for information	
HU BUDAPES01	1 credit = 30 hrs/semester Grading System: 5 (excellent) - A, B excellent, very good 4 (good) - C good 3 (satisfactory) - D satisfactory 2 (pass) - E sufficient 1 (fail) - FX, F fail	https://www.elte.hu/en/ects-credit-system-and-grading	
[University Name]	One credit is equivalent to 15 clock hours. Postgraduate Grade Status Numeric Equivalent A Excellent Passed 9.0 to 10.0 B Good Passed 8.0 to 8.9 C Regular Passed 7.0 to 7.9 D Failed due to performance Less than 7.0 E Failed due to attendance Less than 75% attendance	https://portal.unila.edu.br/prppg/pos-graduacao/ instrucaonormativanordm22023prppg10855.pdf	

¹³ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

9. Any other information regarding the terms of the agreement (optional)

10. Termination of the agreement

This Agreement shall enter into force on the day both parties have signed the agreement ending on 31 July 2026.

This Agreement is valid for the duration indicated above and may be modified or terminated by mutual agreement. Such amendments shall become part of this Agreement. Any modification or termination shall be evidenced in writing and signed by the authorized representatives of the respective institutions.

In the event of unilateral termination a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

Neither party shall be responsible for any delays or failure to perform any obligation under this Agreement due to causes beyond the reasonable control of such party, including (but not limited to) health epidemics, terrorist acts, war, insurrection, embargoes, governmental restrictions or other act of governmental authorities beyond the control of such party. Notwithstanding the foregoing, the parties agree to cooperate in good faith to mitigate the effect of any such delays or failures to perform, with the goals of achieving, to the extent possible the objective of this Agreement.

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹⁴
HU BUDAPES01	Prof. Dr. László BORHY Rector		
UNILA	Prof. Diana Araujo Pereira Rector		

¹⁴ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation

Annex I. Accepted English Language Certificates

Language level			English certifications accepted
	1		by ELTE
C2	10	 achieve a precise, differentiated expression of thoughts and opinions in a natural style argue your case and negotiate skilfully write virtually flawless essays and reports 	CPE IELTS level 8 TOEFL*: 120; 300; 667 PTE 85+ BULATS 90-100 TOEIC° 990
C1	9	 feel fully comfortable in the language be creative in the language and develop a personal style put across complex points of view in meetings, seminars, reports, presentations 	CAE IELTS level 7-7.5 TOEFL*: 110-119; 270-229; - 637-676 PTE 76-84 BEC Higher BULATS 75-89 TOEIC° 945-989; 1305+
	8	 intervene in a discussion appropriately develop ideas systematically emphasise specific points in meetings, seminars, reports, presentations 	
B2	7	 keep up with a lively discussion among native speakers and interact spontaneously and comfortably present and defend your point of view reliably pass on detailed information 	FCE IELTS level 5.5-6.5 TOEFL*: 87-109; 227-269; 567-636 PTE 59-75
	6	 participate actively in longer discussions describe problems in detail react to the comments of others talk on the phone without difficulty 	BEC Vantage BULATS 60-84 TOEIC° 785-944; 1095-1304
B1	5	 join in a conversation unprepared formulate thoughts monitor and pass on information give detailed instructions 	PET IELTS level 4-5 TOEFL*: 57-78; 163-212; 487-549 PTE 43-58 BEC Preliminary BULATS 36-59
	4	 maintain a conversation and chat with friends respond flexibly to different situations express feelings 	

			TOEIC° 550-784;
A2	3	 make yourself understood in predictable everyday situations obtain specific information describe events and personal experiences 	₹ 20 -1094 TOEFL* 18-56; 60-162; - 340-486 PTE 30-42 BULATS 20-35 TOEIC° 225-549; 385-789
	2	 obtain simple information understand answers t o questions discuss what to do describe activities 	
A1	1	 simple communication on holiday make reservations in hotels get what you need in restaurants and shops 	BULATS 0-19 TOEIC° 120-224

A1- C2: Common European Framework of Reference (CEFR)

0 - 10: Eurocentres Scale of Language Proficiency

TOEFL (currently under review): Score bands are listed in this order: iBT (internet-based), CBT (computer-based), PBT (paper-based)
TOEIC: Scores for listening & reading combined; A2-C1 TOEIC scores for listening, reading, speaking & writing combined, as referred to in UK student visa applications.

Emitido em 08/04/2024

ACORDO DE COOPERAÇÃO Nº 16/2024 - DICONI (10.01.05.26.01.04)

(Nº do Protocolo: NÃO PROTOCOLADO)

(Assinado digitalmente em 08/04/2024 10:56) MARCOS BRENO DO NASCIMENTO OLIVEIRA ASSISTENTE EM ADMINISTRACAO

> DICONI (10.01.05.26.01.04) Matrícula: ###527#4

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