



**MINISTRY OF EDUCATION
FEDERAL UNIVERSITY OF LATIN AMERICAN INTEGRATION – UNILA
UNIVERSITY COUNCIL**

RESOLUTION CONSUN # 08 OF MAY 7TH 2018

Establishes and regulates the ‘Research Group Support’ Institutional Program (Apoio aos Grupos de Pesquisa), of the Federal University of Latin American Integration (UNILA).

THE UNIVERSITY COUNCIL OF THE FEDERAL UNIVERSITY OF LATIN AMERICAN INTEGRATION (UNILA), exercising the powers vested in it by means of the Statute and General Regulations, considering the information that is in the proceedings # 23422.002905/2018-77 and the deliberations of the 35th ordinary session of April 27th 2018, and considering:

Federal Law # 12.189, of January 12th 2010, which created UNILA.

The caput and the first paragraph of article 2 of federal law # 12.189, of January 12th 2010, which created UNILA.

RESOLVES:

Art. 1 To establish the ‘Research Group Support’ Institutional Program of the Federal University of Latin American Integration - UNILA.

Art. 2 To regulate the ‘Research Group Support’ Institutional Program of the Federal University of Latin American Integration - UNILA, pursuant to enclosure I attached to the present resolution.

Art. 3 This resolution shall enter into force upon the date of its publication.

GUSTAVO OLIVEIRA VIEIRA
President



**MINISTRY OF EDUCATION
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Enclosure I of Resolution CONSUN # 08/2018

**REGULATIONS OF THE ‘RESEARCH GROUP SUPPORT’
INSTITUTIONAL PROGRAM OF THE FEDERAL UNIVERSITY OF LATIN
AMERICAN INTEGRATION – UNILA.**

**CHAPTER I
ABOUT THE ‘RESEARCH GROUP SUPPORT’ INSTITUTIONAL PROGRAM**

Art. 1 The ‘Research Group Support’ Institutional Program supports activities related to scientific, technological and innovative research by research groups that are certified by UNILA in CNPq, in several fields of knowledge and always integrating teaching and community outreach programs.

Art. 2 The scope of the ‘Research Group Support’ Institutional Program is to promote and consolidate the research groups and lines of UNILA so as to contribute to:

I - the consolidation of the research processes, fields of concentration and lines of research of UNILA for them to stand out in society and the scientific community in a national and international level;

II - the strengthening of the research network and scientific cooperation for the development of joint projects at a local, regional, national and international level, with strategic institutions and organizations;

III - the articulation of groups for practicing the inseparability of education, research and community outreach which is intrinsically linked to interdisciplinarity, through the integration of graduate and undergraduate studies.

Art. 3 The research groups of UNILA are defined in accordance with the categories of CNPq which determine each one of its different elements and components.

Art. 4 The ‘Research Group Support’ Institutional Program supports groups as vectors for academic and administrative integration in UNILA, promoting research activities as a common interface that articulates all units, always maintaining a dialogue with education and community outreach activities.

Art. 5 Besides the public notices for the promotion of research projects, the ‘Research Group Support’ Institutional Program supports the promotion of short-term, medium-term and long-term courses, as well as specialization or *lato sensu* courses, for education in areas that are linked to the lines of research of the groups and which aim at providing academic or professional education for high level human resources.

Paragraph 1 - The courses referred to in the *caput* are:

I - short-term (from 8 to 40 hours);

II - medium-term (from 40 to 70 hours);



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III - long-term (from 70 to 120 hours);

IV – specialization or *lato sensu* courses, pursuant to current law.

Paragraph 2 - The promotion of the aforementioned courses is conditional upon:

I - continuous public notices from PRPPG for registering proposals of fundable and non funded courses, coordinated by professors of Unila;

II - public calls for public or private funding institutions, Brazilian or foreign ones, for the registered proposals;

III - approval, in the case of specialization or *lato sensu* courses, of the proposal by the competent authorities of Unila, pursuant to current law and regulations;

IV - compatible agreements or other documents for the provision of funds;

Paragraph 3 - The aforementioned courses may be offered in Brazil or abroad.

Art. 6 Besides the public notices for research promotion, the ‘Research Group Support’ Institutional Program provides resources for publishing services and projects in several media, aiming at publicizing the knowledge developed by the research groups of UNILA which are certified by CNPq.

Paragraph 1 The publishing services and projects mentioned in the *caput* must be executed by the UNILA Publishing (EDUNILA).

Paragraph 2 The publishing projects must derive from activities developed by the research groups.

Paragraph 3 The publishing projects supported must have professors from UNILA as first authors, co-authors or organizers.

Paragraph 4 The support for the publishing projects are conditional upon budget and financial availability and they must happen through one of the following instruments:

I - public notices by PRPPG;

II - public notices by EDUNILA;

III - agreements or other compatible instruments for obtaining funds in case of specific partnerships.

Paragraph 5 All publications supported by the present resolution must mention the name of the ‘Research Group Support’ Institutional Program of UNILA.

Art. 7 Besides the promotion of the research projects, the ‘Research Group Support’ Institutional Program may receive resources for providing internship postdoctoral grants and for visiting professors and researchers in the *stricto sensu* graduate programs by UNILA, pursuant to current laws and the modalities determined by CAPES or CNPq.

Paragraph 1 The amount of the grants is equal to that of the grants offered by CAPES or by CNPq.

Paragraph 2 The grants will be distributed and renewed yearly pursuant to budget availability and through one of the following instruments:

I - public notices by PRPPG for the selection of grant holders;

II - public notices by the Graduate Programs for the selection of grant holders;

III - quotas for the Graduate Programs.

Paragraph 3 The researchers who receive the grants mentioned in the *caput* must be members of research groups which are part of the Graduate Programs and which are certified by PRPPG in CNPq.



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**CHAPTER II
FUNDAMENTALS AND PRINCIPLES**

Art. 8 The fundamentals of the ‘Research Group Support’ Institutional Program are:

- I - the Institutional Development Plan of UNILA;
- II - the Research and Graduate Studies Policies of UNILA;

Art. 9 The ‘Research Group Support’ Institutional Program and its public notices must apply the following principles:

- I – compliance of the proposals with the scope of the research group support program;
- II – inseparability of education, research and community outreach;
- III - interdisciplinarity;
- IV - internationalization;
- V - organic integration of graduate and undergraduate studies;
- VI - research processes that are linked to the process of developing high level human resources;
- VII - permanent interaction with society and the production sectors;
- VIII - Portuguese-Spanish biligualism and the region’s linguistic and cultural diversity.

**CHAPTER III
OBJECTIVES**

Art. 10. The objectives of the ‘Research Group Support’ Institutional Program are:

- I - to consolidate excellence groups and lines of research;
- II - to strengthen the research groups which are bound to the Graduate Programs by means of their fields of concentration and lines of research;
- III - to promote the internationalization of the research groups;
- IV - to promote research groups and lines which can potentially aggregate researchers around proposals of new Graduate Programs and fields of concentration;
- V - to integrate the processes of producing knowledge and those of developing high level human resources, articulating graduate and undergraduate studies;
- VI - to stimulate the technical and scientific cooperation and the development of joint research projects with Brazilian and foreign institutions;
- VII - to constitute cooperation networks for the co-funding of researches or the sharing of infrastructure related to high complexity laboratories and equipment;
- VIII - to attract Brazilian and foreign visiting researchers and postdoctoral students;
- IX - to promote the participation of members of the research groups in national and international scientific events;
- IX - to disseminate the knowledge produced by the research groups through several means of publications;



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X - to support activities of field work, data collection, technical visits and missions of the research group and its members from UNILA;

XI - to establish advanced and network research centers in UNILA in several fields of knowledge, with national and international articulations which are sustainable and longlasting.

**CHAPTER IV
MANAGEMENT OF THE PROGRAM**

Art. 11 PRPPG is responsible for managing the public notices for the promotion of the ‘Research Group Support’ Institutional Program at all stages, considering the elaboration, launching, the appointment of a selection committee, the rendering of account, among other things.

Art. 12 The promotion public notices for the research projects of the ‘Research Group Support’ Institutional Program must meet the following evaluation criteria:

I - intellectual production verified by the publication of papers in indexed journals which are evaluated in Qualis CAPES;

II - research projects submitted to development agencies or to other external resource sources, provided they are evaluated and approved by partners regarding their merit in the last 5 (five) years;

III - suitability of the project to the scope of the ‘Research Group Support’ Institutional Program.

Sole Paragraph. Projects may be evaluated in accordance with different criteria established in specific public notices, in case external financing institutions require so.

Art. 13 The rendering of account of the public notices shall be analyzed by PRPPG and the final accounting report shall be approved by CONSUN.

Art. 14 The committee of the promotion public notice is the first appeal level and CONSUN is the last appeal level of the ‘Research Group Support’ Institutional Program.

Art. 15 In order for the rendering of account to be approved, it is mandatory that the results of the research projects supported by the ‘Research Group Support’ Institutional Program are disseminated as follows:

I - submission or publication of paper(s) in indexed journals which are qualified by Qualis as equal to or higher than B1;

Sole paragraph. For the publishing services and projects mentioned in article 6, as well as the courses mentioned in article 7, the rendering of account and the criteria for approval will be established in the public notices and in the specific agreements or other instruments signed.

**CHAPTER V
FUNDABLE ITEMS**



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Art. 16 The support to the research projects which are contemplated in the promotion public notices of the ‘Research Group Support’ Institutional Program is offered as follows:

- I - cost support;
- II - investment support.

Sole paragraph. The promotion public notices of the ‘Research Group Support’ Institutional Program may receive external financial resources for cost or investment support from public or private partner institutions, from Brazil or abroad, provided these institutions have signed agreements with Unila and the Brazilian law regarding budget and finance is observed.

Art. 17 The promotion public notices for the research projects of the ‘Research Group Support’ Institutional Program may finance the following cost and investment items:

I. cost items considered as supplies or support items for the execution of research projects:

a) consumables, components or spare parts for small, medium and large-sized equipment which are classified as consumables;

b) supplies for the installation, repair and small or large maintenance of equipment;

c) license/fees for accessing electronic publications, considered as costs;

d) expenses with intercity transportation and travel costs for the participation in national and international academic events for the coordinator of the project or participating members of UNILA;

e) expenses with intercity transportation or travel costs for field work, data collection, technical visits and study missions for the coordinator of the project or participating members of UNILA;

f) expenses with intercity transportation and travel costs for Brazilian or foreign guests to participate in work meetings which are relevant to the development of the contemplated research project;

g) registration fees for national and international academic events;

h) payment of services provided by third parties, such as laboratory analysis of samples, acquisition of cell matrix, among others;

i) services of translation, review and publication fees for publishing articles in indexed journals that are ranked by Qualis as B1 or higher, pursuant to the evaluation period established in the public notice;

j) publishing services for the publication of books, collections, journals, reference work, among other possibilities (such as dictionaries, manuals, booklets, guidebooks, etc.), by means of any kind of printed, electronic or digital media, including files made available for online access or download.

II - Investment items:

a) acquisition of permanent materials and equipment;

b) small, medium and large works and installations;

c) bibliographic material.

Art. 18 The financial resources received may be used in community outreach actions of which the research professor who is contemplated by the ‘Research Group Support’



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Institutional Program is the coordinator or a member, pursuant to the provisions of this resolution regarding cost and investment items, and provided that:

I - the community outreach action is organic and demonstrably linked to the supported research project;

II - the application of the resources is compatible with the proposal of the community outreach action approved by PROEX.

Art. 19 Resources received for costs and investments in accordance with this resolution may be used for undergraduate and graduate curricular components lectured by the researcher professor who is contemplated by the ‘Research Group Support’ Institutional Program if:

I - the curricular components are organically and demonstrably linked to the supported research project;

II - the application of the resources is compatible to the plan/program of the curricular component approved by the course board.

**CHAPTER VI
FINAL AND TRANSITIONAL PROVISIONS**

Art. 20. All publications resulting from the research programs supported by this resolution must include the names of the authors from UNILA, from the research group, if it exists, and the ‘Research Group Support’ Institutional Program.

Art. 21. CONSUN must reserve a part of UNILA’s yearly budget to the ‘Research Group Support’ Institutional Program, the ‘Triple Agenda’ Institutional Program and the ‘Priority Latin America and the Caribbean’ Institutional Program during two consecutive PDI – Institutional Development Plan – cycles.

Sole paragraph. After both PDI cycles, the results and performance of all three programs and possible proposals of improvements or new plans must be analyzed by PRPPG, the Rector’s Office, PROGRAD, PROEX and the Latin American Institutes.

Art. 22. The submission of projects and other activities must be done through the Integrated System for Academic Activity Management, at the page called Integrated Actions, and it must fully function within 180 (one hundred eighty) days after the approval of this resolution.

Art. 23. The present resolution must be translated into Spanish and English by the Unila’s Department of Translation within 180 days.

Art. 24. All issues this resolution is silent about shall be resolved by PRPPG.